



LEAP

Leadership **E**ssentials for **A**dvanced **P**rograms Workshop for Directors of Advanced Education Programs in Dentistry

“Prepare to lead and train tomorrow’s leaders”

Phase I: February 25-26, 2021 (Virtual)

Phase II: April 22-23, 2021 (Virtual)

All listed session times are Eastern Standard Time

Phase I (Day 1) – Thursday, February 25, 2021

- | | |
|----------------|--|
| 1:00-1:10 p.m. | Tech Check-in & Networking |
| 1:10-1:20 p.m. | Welcome & Introduction |
| 1:20-2:20 p.m. | Session I - PD Role and Responsibilities <ul style="list-style-type: none">• Motivating and empowering residents to maximize potential and excel.• Branding your program/initiating your own legacy.• Defining program vision, mission & values. |
| 2:20-2:30 p.m. | Break |
| 2:30-3:30 p.m. | Session II - Leadership Expectations & Relationship Building <ul style="list-style-type: none">• Discuss strategies for executing roles and building effective program director - department chair relations• Develop strategies on cultivating a positive relationship with higher administrative officers. |
| 3:30-4:00 p.m. | Take Away Strategies & Closing Remarks |
| 4:00 p.m. | Adjourn |

Phase I (Day 2) – Friday, February 26, 2021

- | | |
|----------------|--|
| 1:00-1:10 p.m. | Tech Check-in & Networking |
| 1:10-1:20 p.m. | Collaborative Learning |
| 1:20-2:20 p.m. | Session III - Communication & Conflict Management <ul style="list-style-type: none">• Identify common conflict resolution styles and how to use them to resolve conflicts and have challenging conversations. |



- Provide performance feedback in a way people can receive to make changes in their behavior.
- Using case studies, apply effective communication and conflict techniques to help manage interpersonal conflicts within a team or group.

2:20-2:30 p.m.

Break

2:30-3:30 p.m.

Session IV - Panel Discussion (Resident Recruitment: Reassessing Approaches for Effective Outcomes)

3:30-4:00 p.m.

Open Phase I Dialogue & Closing Remarks

4:00 p.m.

Adjourn

Phase II (Day 1) – Thursday, April 22, 2021

1:00-1:10 p.m.

Tech Check-in & Networking

1:10-1:20 p.m.

Collaborative Learning

1:20-2:20 p.m.

Session I - Preparing for CODA Accreditation

- Avoiding common CODA citations.
- Discussing self-study preparation and documentation.
- Site visit preparation.

2:20-2:30 p.m.

Break

2:30-3:30 p.m.

Session II - Operational Management Essentials

3:30-4:00 p.m.

Take Away Strategies & Closing Remarks

4:00 p.m.

Adjourn

Phase II (Day 2) – Friday, April 23, 2021

1:00-1:10 p.m.

Tech Check-in & Networking

1:10-1:20 p.m.

Collaborative Learning

1:20-2:20 p.m.

Session III - Disciplinary Roles of the Program Director

- Explore the various situations in a residency program where disciplinary measures are warranted.
- Discuss the steps involved in the administration of discipline.
- Identify effective approaches to communicate expectations and consequences of failure to meet them.

2:20-2:30 p.m.

Break



2:30-3:30 p.m.

Session IV - Resilience and Well-being

- Develop new skills to advance and operate effectively.
- Explore an adaptable delegation process to help in the giving of assignments and structuring of tasks that develop others.
- Discover adaptive coping strategies for successful outcomes when handling stressful situations or crises.

3:30-4:00 p.m.

Open Phase II Dialogue & Closing Remarks

4:00 p.m.

Adjourn